

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
MARCH 27, 2012**

7:00 P.M. – BOARD CONFERENCE ROOM

PRESENT: Robert McCann – President; Laurie Asermily- Vice President; Susan Backlund; Seth Brandow; Rebecca Jessop; Timothy Kuryla; James O. Somerville

ABSENT: All Present

OTHERS PRESENT: Michael J. Hoose – Superintendent; Robert J. Boulware – Business Manager; Tina Carlsen – CSEA President; Christopher Puylara – RFA President; Michael Pane – Athletic Director; Several Senior Class Members

OTHERS ABSENT: Leanne B. Keel – District Clerk

Mr. McCann called the meeting to order at 7:00 p.m., welcomed guests and led the Pledge of Allegiance.

OTHER: INTERIM CLERK APPOINTED

Due to the absence of Ms. Keel, a motion was made by Mr. McCann, seconded by Mrs. Asermily, and carried unanimously, to request Robert J. Boulware, Business Manager, to be the Interim Clerk for this meeting only.

PRESENTATION: SENIOR CLASS TRIP

1.0 Senior Class Trip Itinerary Overview – Chris Puylara – Senior Class Advisor
Class members reviewed the itinerary for their Cleveland, Ohio trip on June 8-10, 2012, stating that the funding will be provided by the Senior Class. Thus, there will be no cost to the District.

CLERK'S REPORT:

1.1M Approval of Minutes of March 13, 2012
Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

1.2M Approval of Student Activities Report for February, 2012
Motion made by Mrs. Jessop, seconded by Mr. Brandow, and carried unanimously.

1.3M Approval of Treasurer's Report for February, 2012
Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

1.4M Authorization of Election Inspectors and Clerks for the May 15, 2012
Budget Vote and Board of Education Election as follows:

. Barbara Hammond, Alice Howard, Joseph St. Thomas, Joyce Colegrove,
Alpha Gibbs

Motion made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

ROMULUS BOARD OF EDUCATION MINUTES
MARCH 27, 2012

ATHLETIC DIRECTOR'S REPORT:

2012-13 COMBINED SPORTS UNDER REVIEW

13.1 Update

Mr. Pane discussed the recommended combined sports possibilities for the 2012-13 school year with South Seneca CSD. He did state that the recommendations are based on participation, possible savings, and program sustainability. The sports being considered are Fall Volleyball, Boys' Soccer, Football and Golf; Winter sports are Indoor Track, Co-Ed Bowling, Wrestling, Cheerleading and Boys' Basketball; Spring sports are Baseball and Track.

SUPERINTENDENT'S REPORT

2.1 Update

Mr. Hoose mentioned that he had met with the Faculty on the March 15, 2012 Teacher Conference Day to update them on the forthcoming Capital Project, APPR, the Merger process, the 2012-13 school Budget, and other general information.

Additionally, he updated the BOE members on the current 4th Grade structure and changes that have been made so far this school year relative to the ELA Curriculum. Mr. Hoose also indicated some considerations for the 2012-13 school year for 4-6 Grades. Currently, Administrators and teachers are in the "middle of determining staffing for next year, and that results on State tests for Grades 3-8 will give additional data needed to make any other changes," as well as teacher feedback.

SENIOR TRIP AUTHORIZED

2.2RS RESOLVED THAT the Board of Education of the Romulus Central School approves the 2012 Senior Class trip to Cleveland, OH on June 8-10, 2012, at no cost to the District for transportation, with funding provided by the Senior class.

Motion made by Mrs. Asermily, seconded by Mrs. Jessop, and carried unanimously.

FOUNDATION GRANTS AUTHORIZED

2.3 M Authorization of the following Romulus Foundation for Educational Opportunities grant applications:

- . Melanie Shoebridge-Bloom – Harlem Renaissance Tap Dancing/
Storytelling @ \$635.00
- . Donna Newcomb, Ray Fox – Lego League @ \$1,097.95

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

BUSINESS MANAGER'S REPORT:

AUCTION OF BUSES VS. TRADE-INS

3.1 Update

Mr. Boulware informed the BOE that further research on used bus auctions vs. trading in used buses is underway. He indicated that two-to-three-times more dollars can be obtained through auction which is important to Districts in the current financial situation.

ROMULUS BOARD OF EDUCATION MINUTES
MARCH 27, 2012

BUS CAMERAS UPGRADE

He also mentioned that the Seneca Falls CSD Transportation Dept. is upgrading their camera systems used on buses and will be donating eight cameras to RCS for their upgrade. The only cost will be in the removal from the SFCSD buses and the installation of them in RCS buses.

BLUE MILLION INSURANCE TO BE DISCONTINUED

Mr. Boulware stated that both the CSEA and the RFA Collective Bargaining Units have agreed to offer the Healthy Blue High Deductible Insurance Plan and to discontinue the Blue Million Insurance Plan, effective July 1, 2012.

RFP FOR INTERNAL/EXTERNAL AUDITORS

3.2M Authorization to accept the Request for Proposal (RFP) for the accounting services of Raymond F. Wager CPA, P.C. as External Auditor, and the Management Advisory Group (MAG) as Internal Auditor for a five-year period of time beginning with the 2011-12 Audit to be performed during Summer 2012.

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

AUTHORIZATION OF BUDGET VOTE PUBLIC NOTICE

3.3RS RESOLUTION OF THE ROMULUS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, ROMULUS, NEW YORK NOTICE OF ANNUAL PUBLIC HEARING, BUDGET VOTE AND BOARD OF EDUCATION ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of qualified voters of the Romulus Central School District, Seneca County, Romulus, New York will be held in the High School Library of the Romulus Central School, 5705 Route 96, Romulus, Seneca County, New York on Tuesday, May 8, 2012 at 6:30 p.m. prevailing time for the purpose of discussion of the expenditure of funds and the budgeting thereof;

AND FURTHER NOTICE IS HEREBY GIVEN, that voting to fill four (4) vacancies on the Board of Education, voting on the Budget, and voting to collect additional monies for the Edith B. Ford Memorial Library, Ovid, New York, will be held on Tuesday, May 15, 2012. Voting by machine will be in the North Entrance Lobby of the Romulus Central School building, 5705 Route 96, Romulus, NY 14541, and polls will be open between the hours of 12 noon - 9:00 PM. Only qualified voters will be permitted to vote. **PROOF OF RESIDENCY WILL BE REQUIRED.**

AND NOTICE IS ALSO GIVEN, that petitions to nominate candidates for the office of member of the Board of Education must be filed with the District Clerk no later than 5:00 P.M. on Monday, April 16, 2012. There are four (4) vacancies to be filled on

ROMULUS BOARD OF EDUCATION MINUTES
MARCH 27, 2012

the Board of Education; each vacancy is for a three (3) year term of office. The incumbents are:

Laurie Asermily
Susan Backlund
**Rebecca Jessop*
Robert McCann

**Ms. Jessop was appointed by the BOE, due to the resignation of Sarah Everts so as to complete her term of office until the next regular School District Election.*

Petitions to nominate a School Board member may be obtained from the District Clerk's Office at Romulus Central School, 5705 Route 96, Romulus, New York 14541, Monday through Friday, exclusive of legal holidays, between the hours of 8:00 a.m. and 4:00 p.m. Each petition must be directed to the Board Clerk, must be signed by at least twenty-five (25) qualified voters of the District, must state the name and residence of each signer, and the name and residence of the candidate.

AND NOTICE IS ALSO GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2012-2013, exclusive of public monies, may be obtained by any resident of the District during business hours beginning May 1, 2012, except Saturday, Sunday, or holidays, at the District Clerk's office.

AND NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed by the New York State Board of Real Property Services Law, Chapter 258 of the Laws of 2008, Section 495, to annex an Exemption Report to the School District tentative/preliminary budget, and to the final budget. The Report will show the amount of the total assessed value of the final assessment roll(s) used in the budgetary process that is exempt from taxation.

AND NOTICE IS ALSO GIVEN, that the Board of Education of the Romulus Central School District, Seneca County, is hereby authorized and directed to collect an additional \$150 annually for a maximum amount not to exceed \$3,150 annually for the operation of the Edith B. Ford Memorial Library through the levy of a tax on the taxable property of said School District.

AND NOTICE IS ALSO GIVEN, that applications for absentee ballots will be available April 18, 2012 at the office of the District Clerk, Romulus Central School, 5705 Route 96, Romulus, New York 14541 during school business hours. Such applications must be received by the District Clerk at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk

ROMULUS BOARD OF EDUCATION MINUTES

MARCH 27, 2012

no later than 5:00 P.M. prevailing time on Tuesday, May 15, 2012. A list of all persons to whom absentee ballots were issued will be available for public inspection during regular business hours at the District Clerk's office.

Motion made by Mr. Brandow, seconded by Mr. Somerville, and carried unanimously.

TRANSPORTATION REPORT: NON-PUBLIC SCHOOL REQUESTS

11.1M Approval of Non-Public School Transportation requests for the 2012-13 school year as follows:

- . Abigail Kime – DeSales High School, Geneva, NY
- . Madison Bulkley – St. Francis/St. Stephen's School, Geneva, NY
- . Aaron Nausea, Jordan Nausea, Jeremiah Nausea – St. Francis/St. Stephen's School, Geneva, NY
- . Gwen Harris, Lindsey Harris, Nicole Harris – Seneca Bible Baptist Church, Seneca Falls, NY

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

RESIGNATION: MAE BETH MAC PHERSON RESIGNS

7.1RG Mae Beth MacPherson – School Bus Driver, with regrets, effective April 1, 2012

Motion made by Mrs. Jessop, seconded by Mrs. Asermily and carried unanimously.

LEAVE OF ABSENCE: KATHY JOHNSON LEAVE OF ABSENCE

7.2L Kathy Johnson – Cleaner - Medical leave of absence, retroactive from January 25, 2012 through June 30, 2012

Motion made by Mr. Kuryla, seconded by Ms. Backlund, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1M Approval of the recommendations as listed in the Minutes of March 7, 2012

Motion made by Ms. Backlund, seconded by Mr. Brandow, and carried unanimously.

EXECUTIVE SESSION

EXECUTIVE SESSION: Motion made by Mrs. Asermily, seconded by Mr. Brandow, and carried unanimously, to enter into Executive Session at 8:10 p.m. for the purpose of specific personnel.

REGULAR SESSION RECONVENED

Motion to reconvene in regular session at 9:12 p.m., made by Mr. Brandow, seconded by Mr. Somerville and carried unanimously.

ADJOURNMENT

Motion to adjourn at 9:14 p.m. made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

**ROBERT J. BOULWARE, BUSINESS MANAGER FOR
LEANNE B. KEEL, DISTRICT CLERK 4162**